

**UNAPPROVED DRAFT**

**VIRGINIA BOARD OF PSYCHOLOGY  
SPECIAL CONFERENCE COMMITTEE  
MINUTES  
October 15, 2008**

- CALL TO ORDER:** A Special Conference Committee (“Committee”) of the Board of Psychology (“Board”) convened on Wednesday, October 15, 2008, at 11:30 a.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Richmond, VA, Board Room 1.
- MEMBERS PRESENT:** Ann T. Benson, Ed.S.  
Nadia Kuley, Ph.D.
- STAFF PRESENT:** Evelyn B. Brown, Executive Director  
Patricia L. Larimer, Deputy Executive Director  
Peter Opper, Adjudication Specialist
- MATTER SCHEDULED:** **Brenda Ratcliff-Baird, Ph.D.**  
**License No.: 0811-000003**  
**Case No.: 109689**
- DISCUSSION:** Dr. Ratcliff-Baird appeared before the Committee in person in accordance with a Notice of the Board dated August 7, 2008, to review allegations that she may have violated portions of the laws and regulations governing the practice of psychology in the Commonwealth of Virginia. Dr. Ratcliff-Baird was represented by Patrick J. Hurd, Esquire and Donna L. Foster, Esquire. The Committee fully discussed the allegations contained in the notice with Dr. Ratcliff-Baird.
- CLOSED SESSION:** Upon a motion by Dr. Kuley and duly seconded by Ms. Benson, the Committee voted to convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Brenda Ratcliff-Baird, PhD. Additionally, Dr. Kuley moved that Ms. Brown, Ms. Larimer, and Mr. Opper attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of § 2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Dr. Kuley, and duly seconded by Ms. Benson, the Committee made certain Findings of Fact and Conclusions of Law, and voted to reprimand Dr. Ratcliff-Baird and to assess her a

monetary penalty in the amount of \$4,000.00

**ADJOURNMENT:** The Committee adjourned at 2:30 p.m.

*As provided by law, this decision shall become a Final Order thirty days after service of such Order on Brenda Ratcliff-Baird, Ph.D. unless a written request to the Board for a Formal Hearing on the allegations made against her is received from Dr. Ratcliff-Baird within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of this Special Conference Committee shall be vacated.*

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Ann T. Benson, Ed.S., Chair

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Evelyn B. Brown, Executive Director

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Date

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Date